

18399778067

Reference Number:

20250403-18399778067

Form Name:

Submitter Name:

Lonceny Kaba | lkaba@diversifiedm.com

Date Sent on Device (Device Time Zone):

Apr 3, 2025 11:19:21 AM EDT

Date Sent on Device:

Apr 3, 2025 11:19:21 AM EDT

Date Received on Server:

Apr 3, 2025 11:19:29 AM EDT

Location:

28079, USA Apr 3, 2025 11:17:54 AM EDT [[View Map](#)]

SITE INFORMATION

Date:

Apr 3, 2025 10:34:00 AM EDT

Store Name and #:

Store Address

Diversified Maintenance Manager (Area Manager)

LONCENY KABA

Long Store Number (hidden)

23800070

City:

INDIAN TRAIL

State:

NC

Recipients:

bveazey@diversifiedm.com
bdodson@diversifiedm.com
pnoon@diversifiedm.com
wdowning@diversifiedm.com
lkaba@diversifiedm.com
lrivera@diversifiedm.com

Additional Email Recipients (Emails can be separated by a comma)

Geostamp

NC 28079, USA
latitude: 35.081065064783274 altitude: 205.98955
longitude: -80.65838901780059 [[viewMap](#)]

QUALITY CONTROL SURVEY

Please rate the following on the following scale:

3 - Meets SOW

2 - Needs Improvement

1 - Unsatisfactory

N/A - Not Applicable

Current Service Schedule?

Monday
Wednesday
Friday

Entrances - includes (Inside and Outside) Lobbies, and Corridors

3 - Meets SOW

Is this branch keyed only, badge access only, or both?

Badge Access

Is there a vestibule?

No

Does Vestibule entrance have a different locking system?

Which is the correct entrance door to be used by cleaning crew? Add Photo.

Main entrance

Cleaning Crew Entrance Photo



Entrance Notes:

None

Entrance Pictures



General Office Areas, Elevators, Banking Centers & Conference Rooms

3 - Meets SOW

Do these areas require a specific key to enter or cipher lock? Please specify and add photo.

No

Photo of key or cipher lock



Glass Cleaning - includes Bullet Resistant Glass

High Glass, any higher than 12ft?

Glass Cleaning Notes

Glass Cleaning Pictures

2 - Satisfactory

No

None



Stairwells - includes open area staircases and evacuation stairwells

Stairwells Notes:

Stairwells Pictures

Not Applicable

None



ATM / Night Depositories / Drive-thru Units

ATM / Night Depositories / Drive-thru Units Notes:

ATM / Night Depositories / Drive-thru Units Pictures

3 - Meets SOW

Yes



Cafeteria / Break room / Lounge Area

Are there dispensers in these areas? If so, specify the make and model.

Are keys to these dispensers available? If so, where is it located?

Cafeteria / Break room / Lounge Area Notes:

Cafeteria / Break room / Lounge Area Pictures (Include Breakroom- inside microwave picture)

1 -
Unsatisfactory

Yes

Yes

None



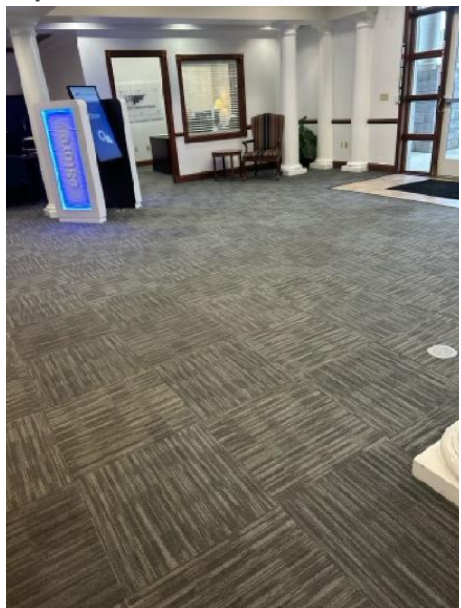
Carpeted Floor Surfaces

Carpeted Floor Surfaces Notes:

Carpeted Floor Surfaces Pictures

3 - Meets SOW

Good



Restrooms

Are there dispensers in these areas? If so, specify the make and model.

Restrooms Notes:

Are keys to these dispensers available? If so, where is it located?

Restrooms Pictures

3 - Meets SOW

Yes

Good

No



All Hard Floor Surfaces

All Hard Floor Surfaces Notes:

All Hard Floor Surfaces Pictures

Not Applicable

None



Loading Dock (Where applicable)

Loading Dock (Where applicable) Notes:

Loading Dock (Where applicable) Pictures

Not Applicable

None

□



Building Exterior Services
Building Exterior Services Notes:
Building Exterior Services Pictures

Not Applicable
None



Is there a Dumpster on Site?
Where is the Dumpster located?
Does it need a key to access?
What is the trash schedule?
Please add a picture of where trash cans should be placed on trash days.

Yes
Out side
No
Tuesday



Score - Quality Control Survey

18

Possible Score - Quality Control Survey

21

CONSUMABLE & SUPPLIES INVENTORY

Confirm consumable supplies on site? (soap, paper towel, toilet paper, wax liners & trash liners) If out or running low - please list what needs to be ordered.

Yes

Do we have enough supplies for two weeks?

Yes

Notes:

None

Please provide pictures of all dispensers on site:



Dispenser keys available on site?

No

Notes:

None

Chemicals and Janitorial supplies - please confirm all is on site and available, if missing please provide details?

Yes

Notes:

Is the closet neat and orderly?

Yes

Notes:

None

Picture of Janitorial Closet



SCORE SUMMARY & SIGNATURES

Additional Comments:

More attention
on small stuff

FM Feedback

Ensure the
conference
room is kept
clean and
organized

FM Name

Susan

FM Signature

3 Wins

Overall clean is
good

3 Opportunities

Pay more
attention to
small stuff and
ensure the
conference
room is kept
clean and
organized

Plan of Action

Will follow up
with the cleaner

Final Score

18

Final Score (out of 100%)

86

Diversified Manager's Name:

Lonceny Kaba

Diversified Manager's Signature:

A handwritten signature in black ink, appearing to be "K. S. S.", is written over a horizontal line within a rectangular box.